

COATESVILLE AREA SCHOOL DISTRICT SPECIAL SCHOOL BOARD MEETING MINUTES

Coatesville Area Senior High School Auditorium

NOVEMBER 14, 2017

(Immediately Following Committee Meetings)

OPENING ACTIVITIES

1. CALL TO ORDER AT 9:26 P.M.

2. PURPOSE OF MEETING

The purpose of this meeting is to approve the bills payable, and any other matters that may come before the Board.

3. READING OF MISSION STATEMENT

The Mission of the Coatesville Area School District, rich in diversity and committed to excellence, is to create innovative educational experiences which are funded by the taxpayers, supported by the community, delivered by dedicated teachers and administrators, to ensure all students will become responsible, contributing global citizens.

4. ADVISEMENT

By notice of the President, Board Members are advised that all votes shall be regarded as roll call votes. The minutes should also note that public notice was given for this meeting in accordance with Act 93 of 1998, Section 1. School Board meetings shall proceed in accordance with School Board policy.

5. ROLL CALL

Board of School Directors

Dean A. Snyder, President - <i>present</i>	<i>(Operations Committee)</i>
Ann M. Wuertz, Vice President - <i>present</i>	<i>(Education & Policy Committees)</i>
Stuart C. N. Deets - <i>present</i>	<i>(Finance Committee)</i>
Brenda L. Geist - <i>absent</i>	<i>(Operations Committee)</i>
Bashera Grove - <i>present</i>	<i>(Policy Committee)</i>
James Hills - <i>present</i>	<i>(Education & Finance Committees)</i>
Laurie C. Knecht - <i>present</i>	<i>(Operations Committee)</i>
Thomas Siedenbuehl - <i>present</i>	<i>(Finance & Policy Committees)</i>
Deborah L. Thompson - <i>present</i>	<i>(Education Committee)</i>

Administration

Dr. Cathy Taschner, Superintendent of Schools - *present*
Dr. Kimberly R. Donahue, Assistant to the Superintendent of Curriculum and Learning - *present*
Karen Hall, Director of Human Resources and School Board Secretary - *present*
Dr. Cynthia Ajemian, Director of Special Education - *present*
Rita Perez, Director of Pupil Services - *present*
Jason Palaia, Director of Elementary and Secondary Education - *present*

Solicitor

Michael I. Levin, Esquire - *not present*

6. MOMENT OF SILENCE AND SALUTE TO THE FLAG

READING of RESOLUTION for HAYA ITESCU (Deferred)

ADDITIONS, DELETIONS OR MODIFICATIONS TO THE AGENDA

PUBLIC COMMENT ON AGENDA ITEMS

The Board has requested all persons making comments on **agenda items** to list their name, address, telephone number and motion item(s) on the sheet provided. There is a three (3) minute limit per person. The Board does not take action or discuss items not appearing on the agenda. The Board values public comments and wishes to convey that although Board members cannot discuss items that are not on the agenda, they listen carefully and appreciate and value input from the public.

MOTION ITEMS FOR APPROVAL

Committee meeting action items considered routine will be enacted under one motion unless removed for separate action upon Board request. The purpose of the consolidated motion is to expedite Governing Board action on all consent items, which are not held for discussion. Items that have been held for discussion by the Governing Board will be enacted upon at the time the item is discussed.

CONSENT AGENDA *(Dean Snyder, Board President)*

RECOMMENDED MOTION: That the Board of School Directors approves the consent agenda items:

Item(s) to be removed from Consent Agenda:

- D. Purchase of Musical License for Spring Performance – Hello My Baby – C.A.S.H.S.

Motion: Ann Wuertz

Second: Laurie Knecht

Vote: 8-0-0

A. Financial Statements

RECOMMENDED MOTION: That the Board of School Directors approves the financial statements and the bills payable list.

B. Humanus Agreement for Staffing Services

RECOMMENDED MOTION: That the Board of School Directors approves the Agreement for Staffing Services between Humanus Corporation and CASD, as presented.

C. Confidential Settlement Agreement and General Release – Employee 000017-001

RECOMMENDED MOTION: That the Board of School Directors approves the Confidential Settlement Agreement and General Release for employee 000017-001.

D. Purchase of Musical License for Spring Performance – Hello My Baby – C.A.S.H.S.

RECOMMENDED MOTION: That the Board of School Directors approves a check in the amount of \$400 for a musical license from the Musical Theater International.

Motion: Ann Wuertz

Second: Deb Thompson

Vote: 8-0-0

E. American Education Week - Free Thanksgiving Lunch for Teachers
RECOMMENDED MOTION: That the Board of School Directors approves the provisions for teachers to receive a free Thanksgiving lunch during American Education Week.

F. Request to Waive Fees – 5 Mile Red Run Challenge – Scott Middle School
RECOMMENDED MOTION: That the Board of School Directors approves the request to waive fees in the amount of \$807 from the Coatesville Girls’ and Boys’ Soccer and Cross Country teams to use facilities at Scott Middle School for the Coatesville Red Run Challenge 5 Mile Run and 1 Mile Walk on December 2, 2017 [*December 9th Rain Date*], as presented.

G. Request to Waive Fees - 39th Annual School Bus Safety Competition – C.A.S.H.S.
RECOMMENDED MOTION: That the Board of School Directors approves the request to waive fees in the amount of \$1,958.50 for the Chester County Transportation Association 39th annual School Bus Safety Competition at C.A.S.H.S. on April 21, 2018, as presented.

H. Student Teacher/Intern/Practicum Placements
RECOMMENDED MOTION: That the Board of School Directors approves the following student teacher/intern/practicum placements, as presented:

➤ **Delaware County Community College effective November 2017 until December 2017**

<u>Student</u>	<u>Cooperating Teacher</u>	<u>Location</u>
Brenda Castillo	Wendy Clark	East Fallowfield ES

➤ **West Chester University effective November 2017 until December 2017**

<u>Student</u>	<u>Cooperating Teacher</u>	<u>Location</u>
John Casper	Ashley Herr	South Brandywine MS
Tyler Firestine	Cari Jones	East Fallowfield ES

➤ **West Chester University effective January 2018 until May 2018**

<u>Student</u>	<u>Cooperating Teacher</u>	<u>Location</u>
Nicole Geraci	Lauren Gibb	North Brandywine MS
Danielle Keller	Bill Leyden	Friendship Elementary
Danielle Leach	Patience Kaltenbach	Friendship Elementary
Theresa Morris	Peggy Hager	Friendship Elementary
Todd Cooper	Jamie Burns	Caln Elementary
Victoria Salamone	Leila Griggs	King’s Highway Elementary
Julie Dieffenbach	Lynn Stover	East Fallowfield Elementary

I. Human Resources Report
RECOMMENDED MOTION: That the Board of School Directors approves the resignations, appointments, new positions, leave of absences, transfers, changes of status and corrections, as outlined below:

1. Resignations - Regular and Extra Duty

RECOMMENDED MOTION: That the Board of School Directors approves the following Resignations - Regular and Extra Duty:

a. CATA

- 1) Lisney, Mark, Teacher for Coatesville Area Senior High School. Letter Dated: 11/6/2017. Reason: Retirement. Effective: 1/5/2018.
- 2) McClure, William, Mathematics Teacher for North Brandywine Middle School. Letter Dated: 10/31/2017. Reason: Personal. Effective: 1/1/2018.

b. NON-CERTIFIED

- 1) Kummerer, Debra, E-School Plus Support for the Coatesville Area School District. Letter Dated: 10/23/2017. Reason: Retirement. Effective: 12/22/2017.

c. CATSS

- 1) Kumar, Deepika, 5.75 Hour Special Education One-on-One Aide for Reeceville Elementary School. Letter Dated: 10/30/2017. Reason: Personal. Effective: 10/30/2017.

d. EXTRA DUTY

- 1) Bonner, Michael, Assistant Wrestling Coach for the Coatesville Area High School Campus. Letter Dated: 11/6/2017. Reason: Personal. Effective: 11/6/2017.
- 2) Cheung, Kisha, 7th Grade Girls' Basketball Coach for North Brandywine Middle School. Letter Dated: 10/25/2017. Reason: Personal. Effective: 10/25/2017.

2. New Appointments - Regular and Extra Duty

RECOMMENDED MOTION: That the Board of School Directors approves the following New Appointments - Regular and Extra Duty:

a. CATA

- 1) Beegle, Bernard Scott, Long Term Substitute Mathematics Teacher for Coatesville Area Intermediate High School. Posted: 10/5/2017. Salary: \$44,933 (pro-rated). Level: B. Step: 2. Temporary Substitute Employee Contract. Degree: BS—Education, West Chester University. Certification: Mathematics 7-12. Effective: 11/13/2017—6/8/2018. SP4: Approved. Pending 168 Forms.
- 2) Hubiak, Katya, Special Education Teacher for South Brandywine Middle School. Posted: 7/6/2017. Salary: \$52,733 (pro-rated). Level: M. Step: 6. Professional Employee Contract. Degree: BA—Elementary/Special Education, La Salle University. MA—Education Reading Specialist, Cabrini College. Certification: Elementary K-6, Special Education PK-12, Reading Specialist PK-12. Effective: TBD. SP4: Approved. Pending 168 Forms.

- 3) Pandosh, Elizabeth, Kindergarten Teacher for Friendship Elementary School. Posted: 10/5/2017. Salary: \$63,933 (pro-rated). Level: M. Step: 12. Professional Employee Contract. Degree: BS—Elementary Education and Environmental Science, Neumann University. MS—Educational Leadership, Neumann University. Certifications: Elementary K-6, Environmental Education PK-12. Effective: 11/27/2017. SP4: Approved. Pending 168 Forms.

b. CATSS

- 1) Bergen, Meredith, 5.75 Hour Special Education One-on-One Aide for King's Highway Elementary School. Posted: 7/13/2017. Salary \$12.50/hour. Effective: TBD. SP4: Approved. Pending 168 Forms.

c. EXTRA DUTY

- 1) Barnes, John, Title 1 Tutor for Scott Middle School. Posted: 9/19/2017. Salary: \$33/hour. Effective: 2017—2018 School Year. SP4: Staff.
- 2) Black, Barbara, Title 1 Tutor for Rainbow Elementary School. Posted: 9/19/2017. Salary: \$33/hour. Effective: 2017—2018 School Year. SP4: Staff.
- 3) Bonner, Michael, Assistant Wrestling Coach for South Brandywine Middle School. Posted: 9/27/2017. Salary \$2,347.25 (pro-rated). Effective: 2017—2018 School Year. SP4: Staff.
- 4) Buckwash, Nichol, Title 1 Tutor for East Fallowfield Elementary School. Posted: 9/19/2017. Salary: \$33/hour. Effective: 2017—2018 School Year. SP4: Staff.
- 5) Burns, Jamie, Title 1 Tutor for Caln Elementary School. Posted: 9/19/2017. Salary: \$33/hour. Effective: 2017—2018 School Year. SP4: Staff.
- 6) Chidester, Kathleen, Title 1 Tutor for East Fallowfield Elementary School. Posted: 9/19/2017. Salary: \$33/hour. Effective: 2017—2018 School Year. SP4: Staff.
- 7) Dainty, Jay, Title 1 Tutor for Reeceville Elementary School. Posted: 9/19/2017. Salary: \$33/hour. Effective: 2017—2018 School Year. SP4: Staff.
- 8) Eberly, Rebecca, Substitute Cross Country Coach for the Coatesville Area High School Campus. Salary: \$1,125.50. Effective: 10/16/2017—11/4/2017. SP4: Approved. Pending 168 Forms.
- 9) Farley, Patricia, Title 1 Tutor for Scott Middle School. Posted: 9/19/2017. Salary: \$33/hour. Effective: 2017—2018 School Year. SP4: Staff.
- 10) Ferretti-Smith, Renee, Title 1 Tutor for Rainbow Elementary School. Posted 9/19/2017. Salary: \$33/hour. Effective: 2017—2018 School Year. SP4: Staff.
- 11) Frederick, Amanda, Title 1 Tutor for King's Highway Elementary School. Posted: 9/19/2017. Salary: \$33/hour. Effective: 2017—2018 School Year. SP4: Staff.

- 12) Fulmer, Kimberly, Title 1 Tutor for East Fallowfield Elementary School. Posted: 9/19/2017. Salary: \$33/hour. Effective: 2017—2018 School Year. SP4: Staff.
- 13) Giunta, Nicklous, 8th Grade Wrestling Coach for South Brandywine Middle School, North Brandywine Middle School, and Scott Middle School. Posted: 8/25/2017. Salary: \$2,077.13. Effective: 2017—2018 School Year. SP4: Approved. Pending 168 Forms.
- 14) Gunlefinger, Margaret, Title 1 Tutor for Scott Middle School. Posted: 9/19/2017. Salary: \$33/hour. Effective: 2017—2018 School Year. SP4: Staff.
- 15) Haitz, Heather, Mentor for Biology Teacher Kelleman, Timothy for the Coatesville Area Intermediate High School. Posted: 8/8/2017. Salary: \$1,000 (pro-rated). Effective: 2017—2018 School Year. SP4: Staff.
- 16) Harre, Maureen, Title 1 Tutor for East Fallowfield Elementary School. Posted: 9/19/2017. Salary: \$33/hour. Effective: 2017—2018 School Year. SP4: Staff.
- 17) Hicks, Linda, Title 1 Tutor for East Fallowfield Elementary School. Posted: 9/19/2017. Salary: \$33/hour. Effective: 2017—2018 School Year. SP4: Staff.
- 18) Hill-Kimes, Denise, Title 1 Tutor for Friendship Elementary School. Posted: 9/19/2017. Salary: \$33/hour. Effective: 2017—2018 School Year. SP4: Staff.
- 19) Hines, Delores, Title 1 Tutor for East Fallowfield Elementary School. Posted: 9/19/2017. Salary: \$33/hour. Effective: 2017—2018 School Year. SP4: Staff.
- 20) Kamara, Kara, Title 1 Tutor for King's Highway Elementary School. Posted: 9/19/2017. Salary: \$33/hour. Effective: 2017—2018 School Year. SP4: Staff.
- 21) Kane, Abigail, Title 1 Tutor for Reeceville Elementary School. Posted: 9/19/2017. Salary: \$33/hour. Effective: 2017—2018 School Year. SP4: Staff.
- 22) Kiszely, Kimberly, Mentor for Guidance Counselor Diana Woodard for the Coatesville Area Senior High School. Posted: 8/8/2017. Salary: \$1,000 (pro-rated). Effective: 2017—2018 School Year. SP4: Staff.
- 23) Long, Timothy, Title 1 Tutor for Caln Elementary School. Posted: 9/19/2017. Salary: \$33/hour. Effective: 2017—2018 School Year. SP4: Staff.
- 24) Marchesani, Stephanie, Mentor for Special Education Teacher Green, Marian for South Brandywine Middle School. Posted: 8/8/2017. Salary: \$1,000 (pro-rated). Effective: 2017—2018 School Year. SP4: Staff.
- 25) McBall, Heather, Title 1 Tutor for East Fallowfield Elementary School. Posted: 9/19/2017. Salary: \$33/hour. Effective: 2017—2018 School Year. SP4: Staff.
- 26) McCain, Eric, Girls' Basketball Coach for Scott Middle School. Posted: 10/19/2017. Salary: \$3,394.75. Effective: 2017—2018 School Year. SP4: Staff.

- 27) McIlhenny, Melissa, Title 1 Tutor for Scott Middle School. Posted: 9/19/2017. Salary: \$33/hour. Effective: 2017—2018 School Year. SP4: Staff.
- 28) Monte, Audrey, Title 1 Tutor for Scott Middle School. Posted: 9/19/2017. Salary: \$33/hour. Effective: 2017—2018 School Year. SP4: Staff.
- 29) Moore, Charles, Boys' Basketball Coach for the Coatesville Area Senior High School. Employee returning from the 2016—2017 School Year. Salary: \$7,523.50. Effective: 2017—2018 School Year. SP4: Staff.
- 30) Mui, Kathryn, Title 1 Tutor for Reeceville Elementary School. Posted: 9/19/2017. Salary: \$33/hour. Effective: 2017—2018 School Year. SP4: Staff.
- 31) Nichols, Sean, Title 1 Tutor for Friendship Elementary School. Posted: 9/19/2017. Salary: \$33/hour. Effective: 2017—2018 School Year. SP4: Staff.
- 32) Norton, Sheila, Title 1 Tutor for Friendship Elementary School. Posted: 9/19/2017. Salary: \$33/hour. Effective: 2017—2018 School Year. SP4: Staff.
- 33) Pacana, Maureen, Title 1 Tutor for King's Highway Elementary School. Posted: 9/19/2017. Salary: \$33/hour. Effective: 2017—2018 School Year. SP4: Staff.
- 34) Quattlebaum, Nathaniel, Title 1 Tutor for Scott Middle School. Posted: 9/19/2017. Salary: \$33/hour. Effective: 2017—2018 School Year. SP4: Staff.
- 35) Riker, Brian, Title 1 Tutor for Scott Middle School. Posted: 9/19/2017. Salary: \$33/hour. Effective: 2017—2018 School Year. SP4: Staff.
- 36) Rusnak, Hillory, Title 1 Tutor for Rainbow Elementary School. Posted: 9/19/2017. Salary: \$33/hour. Effective: 2017—2018 School Year. SP4: Staff.
- 37) Stewart, Pamela, Title 1 Tutor for Caln Elementary School. Posted: 9/19/2017. Salary: \$33/hour. Effective: 2017—2018 School Year. SP4: Staff.
- 38) Tabakelis, Margaret, Title 1 Tutor for King's Highway Elementary School. Posted: 9/19/2017. Salary: \$33/hour. Effective: 2017—2018 School Year. SP4: Staff.

3. Leave(s) of Absence

RECOMMENDED MOTION: That the Board of School Directors approves the following Leave(s) of Absence as indicated:

a. CATA

- 1) Lombardo, Christine, Teacher for the Coatesville Area Senior High School. Effective: 10/9/2017—12/22/2017.
- 2) Rohr, Dennis, Cafeteria/Playground Aide for King's Highway Elementary School. Effective: 9/12/2017—10/12/2017.
- 3) Sell, Maryanne, Teacher for Caln Elementary School. Effective: 11/10/2017—1/10/2018.

- 4) Sullivan, Kinsey, Teacher for East Fallowfield Elementary School. Effective: 11/3/2017—11/9/2017.
- 5) Tabakelis, Margaret, Teacher for King’s Highway Elementary School. Effective: 11/8/2017—11/21/2017.
- 6) Wesolowski, Paula, Teacher for South Brandywine Middle School. Effective: 2/17/2018—5/11/2018.

b. CATSS

- 1) Friel, Deborah, Principal’s Secretary for the Coatesville Area School District. Effective: 10/10/2017—11/23/2017.
- 2) Thompson, Fay, Cafeteria/Playground/Library Aide for Rainbow Elementary School. Effective: 10/16/2017—11/24/2017.

4. **Involuntary Transfers:**

RECOMMENDED MOTION: That the Board of School Directors approves the Involuntary Transfer of:

a. CATSS

- 1) Meredith, Barbara, move from 6.5 Hour Special Education One-on-One Aide for the Coatesville Area Intermediate High School to South Brandywine Middle School. Effective: 10/30/2017.

b. FEDERATION

- 1) Nicholson, Joseph, move from B Custodian for Scott Middle School to the Coatesville Area Senior High School. Effective: 10/30/2017.

5. **Change of Status**

RECOMMENDED MOTION: That the Board of School Directors approves the Change of Status as indicated:

a. CATSS

- 1) Cummings, Regina, move from 6.5 Hour Special Education One-on-One Aide to 8 Hour Attendance Secretary for the Coatesville Area Senior High School. Posted: 10/17/2017. Effective: 11/13/2017. SP4: Staff.

6. **Correction**

RECOMMENDED MOTION: That the Board of School Directors approves the Correction as indicated:

a. FEDERATION

- 1) Baynard, Robert, B Custodian, remain at Scott Middle School. Effective: 10/30/2017.

PUBLIC COMMENT

The Board has requested that all persons making comments of public concern to list their name, address, telephone number and topic(s) on the sheet provided. There is a three (3) minute time limit per person.

ADDITIONAL BOARD MEMBERS' REPORTS

1. Board President Dean Snyder explained the term of the Service Master contract that was originally approved for one-year and proposed for a two-year extension.
2. Deborah Thompson expressed her dissatisfaction with the current PSERS Retirement benefit for employees.
3. Ann Wuertz compared the current benefits package for employees to benefit increases in the private sector. She also commented on the compliments they received regarding the work of Service Master.

INFORMATION ITEMS

ADJOURNMENT

This meeting was adjourned at 9:35 p.m. on a motion by Ann Wuertz and seconded by James Hill.

Respectfully submitted,
Karen Jackson, Recording Secretary

Karen M. Hall, School Board Secretary

Anyone wishing to review the minutes verbatim should contact the School Board Secretary to request a copy of the digital/audio file or you may visit our website to view the video of this meeting.